

Association for Palliative Medicine

Annual General Meeting 2024



Association for
Palliative Medicine
Of Great Britain and Ireland

Welcome to our first virtual AGM!

Housekeeping

- Mute;
- Questions – chat box or hand;
- Not voting but will propose and second for email votes after AGM. Use chat box feature

Welcome to our first virtual AGM!

Minutes AGM 2023

President's Report

Vice President's Report

Treasurer's Report

New and demitting Board and Committee members

Opportunities to get more involved in the APM

Questions

Date of next AGM

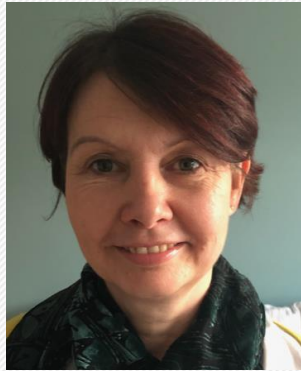


Introducing your APM Officers & Secretariat

Dr Sarah Cox



Dr Sarah Cox
President



Dr Suzanne Kite
Vice President



Dr Feargal Twomey
President Support



Dr Natasha Wiggins
Treasurer



Dr Matthew Doré
Secretary



Georgina Bula
Secretariat



Minutes of the APM 2023 AGM

Dr Sarah Cox

After the AGM, members will receive a link to vote

Please can we have a Proposer:

Please can we have a Secunder:



President's Report

Dr Sarah Cox

Structure & Governance Review

- ❖ Seconded Jane Ratford from RCP as interim COO Oct 2023
- ❖ Support from RCP CEO
- ❖ 15 recommendations to the January APM Board



Recommendations



Report



Recommendations for governance review

The APM to revise its governance structure, to include: a. creation of a Board of Trustees b. appointment of a lay Chair of Trustees and one or more lay trustees c. lay trustee selection based on skills and experience complementary to the current Board make-up

The APM to recruit specific expertise in financial management for small charities as part of lay trustee recruitment.

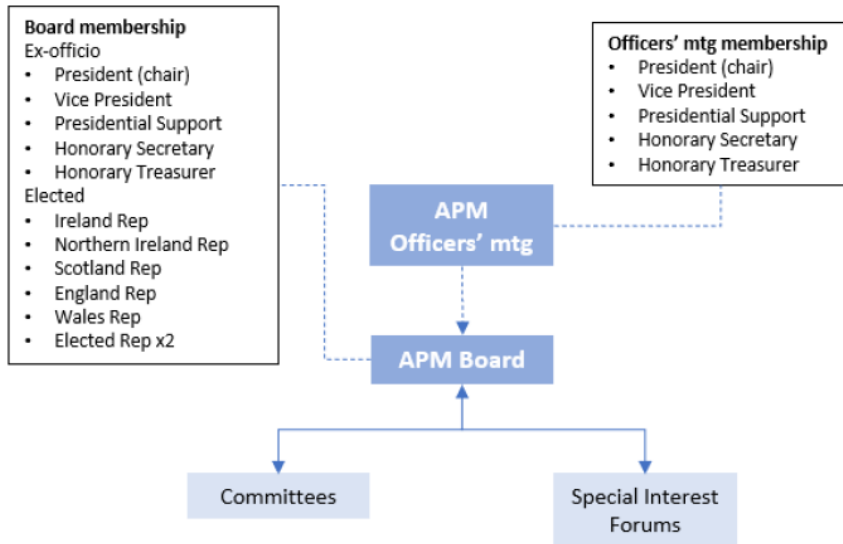
The APM to create a scheme of delegation for the APM which sets out at which level of the organisation decisions can be made.

The APM to review its governing document to ensure it supports the structure of the APM and the mechanisms for the appointment and removal of Board officers, including consideration of limiting the number of terms of office

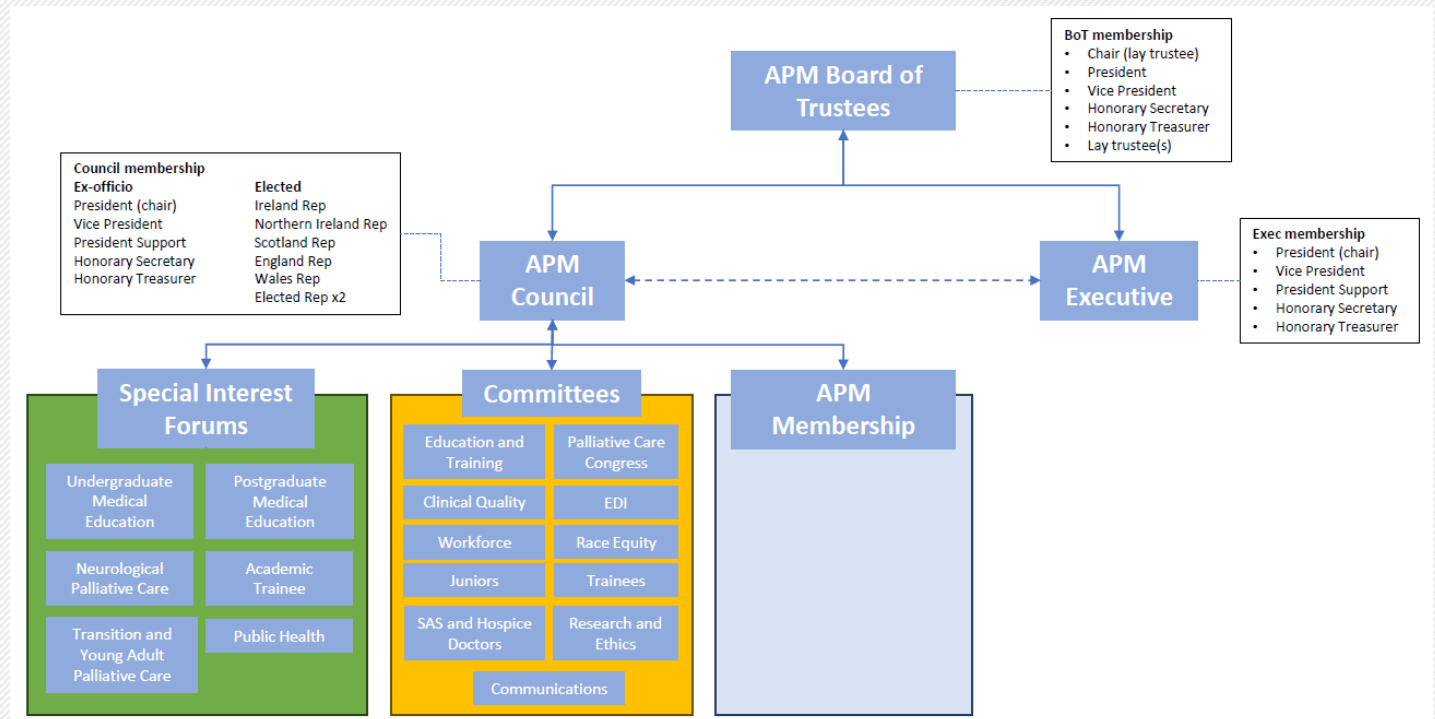
The APM to create a set of Rules which clarify and expand on the powers set out in the APM governing document.

Governance Structure

Old structure



New Structure



Recommendations for governance review

The APM Board to agree a standard job description template and recruitment process for committee members.

Creation of a document confirming appointment and role responsibilities for Board members to sign and return on election.

The APM to introduce an induction process for new Board officers and new Board members.

The APM to finalise a code of conduct for members and those acting on behalf of the APM, supported by a misconduct and complaints processes and appropriate escalation routes.

Recommendations for governance review

The APM to agree a risk management system, suitable for the size and complexity of the charity.

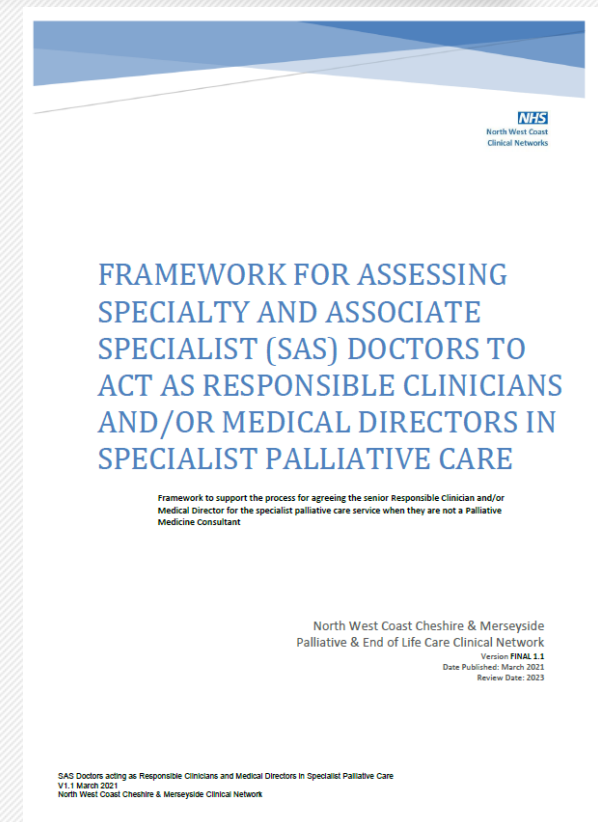
The APM to train Board officers in risk management

The APM to ensure it has sufficient administrative resource to support the implementation of the recommendations resulting from this review and sustain the changes for the long term.

The APM to source and implement a secure shared document storage solution, consider acquiring APM email addresses for Board officers and 15. ensure that all Board officers, members and committee members are aware of their responsibilities in terms of secure document storage and data sharing.

Workforce

- ❖ SAS doctors
- ❖ Specialist Trainees
- ❖ GPwER
- ❖ e-ELCA
- ❖ Credentialing in Palliative Medicine with GMC
- ❖ RCP workforce roundtable



Engagement

- ❖ Government policy, consultations and inquiries
- ❖ RCP
- ❖ National PEOLC Clinical Director and regional leads
- ❖ Marie Curie, Sue Ryder, Hospice UK
- ❖ Ambitions Partnership
- ❖ APPM
- ❖ EAPC

Vice President's Report

Dr Suzanne Kite

What's happening at national level that we have influenced?
What's happening that we need to know about/engage with?
What else is the APM doing?

What's happening at national level that we have influenced?

- All Party Parliamentary Group (APPG) inquiry into Hospice and EoLC funding. APM evidence given Sept/October 2023
- Assisted Dying/Suicide (at various parliaments)



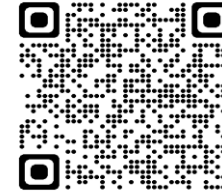
Westminster March 2023



Oireachtas December 2023



Assisted dying/suicide, also see:



House of Commons Health & Social Care Committee, Assisted Dying/Assisted Suicide Report, 29 February 2024

- Principal focus is England
- a summary/resource for future discussion by parliamentarians rather than specific recommendations based on initial questions posed
- Recognition that at least one jurisdiction among the UK and crown dependencies may allow AD/AS in the near future
- References made to impact of introduction of AD/AS on P&EoLC services in other jurisdictions; need for uplift in hospice funding, & better understanding of P&EoLC populations within ICBs

Oireachtas Cttee to recommend legislation for assisted dying & euthanasia in Ireland (7 March 2024). Full report due 20 March, scope:

- Illness or medical condition that is incurable, irreversible, progressive, and advanced and will cause death within 6 mths (12 mths neurodegenerative conditions)

What's happening at national level that we have influenced?

- Health Services Safety Investigations Body (HSSIB). Investigation Report: variations in the delivery of palliative care services to adults (13/07/2023)



- HSSIB Syringe pumps



- HSSIB PEOLC Good Practice guide for ME : report due imminently

What's happening at national level that we have influenced?

- Frailty Assessment & management RCP/Royal College of Radiologists. Implementing Frailty Assessment and management in oncology services



- Major Conditions Strategy



- CMO report



What's happening that we need to know about/engage in:

Environmental sustainability

Links established with PallCareSusNet:

1. APM link to palliative care sustainability network on APM website.
2. APM to explore having our own sustainability page
3. Ongoing dialogue and collaboration; communication around events



ICB requirement to fund palliative care – what is your ICB/commissioner doing?

SPC service specification – any feedback on use gratefully received



What else is the APM doing:

Busy productive committees and SIFs

Website

Abe Guz Fellowship

FAMCARE : celebrating and evaluating 10 years

New SIFs

EDI Committee recently established

Education : very wide and plentiful offer

SEECare paper published

Hospice UK/APM: Echoes

Treasurer's Report

Dr Natasha Wiggins



Introduction to Charity Accounts

- Accounts for a charitable fund don't just include money in the bank
- Also consider:
 - Things that have been invested in – website
 - Money coming in for something in the future – tickets to the PCC
 - Money expected to go out but not yet gone – contract with the PCF

Financial Overview

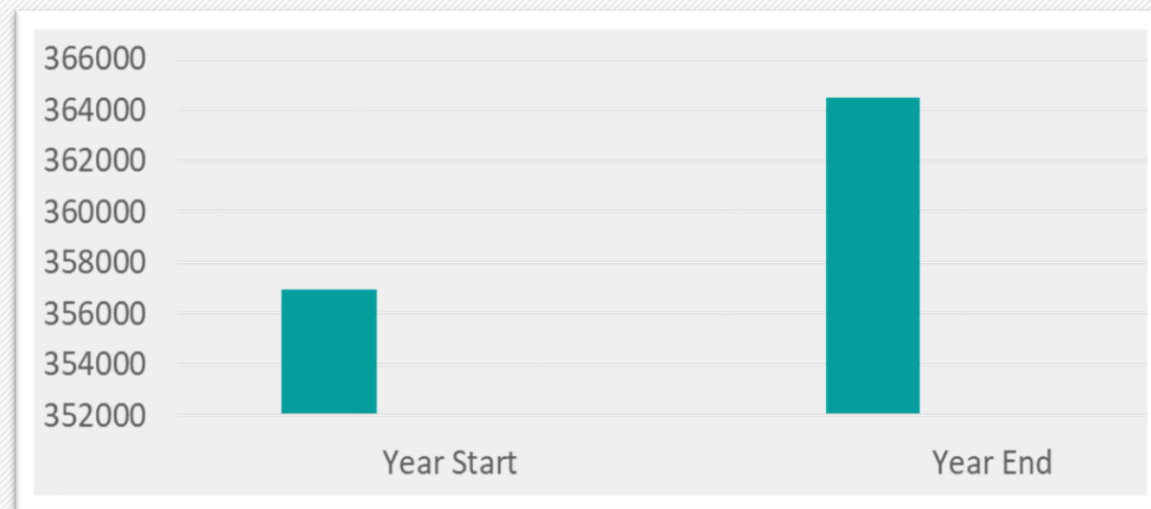
Restricted and Unrestricted funds

Restricted and Unrestricted funds

Restricted Funds

Fund name	What can it be spent on?	£ in	£ out	£ Balance
e-ELCA	E-learning	4,500	10,616	127,322
Abe Guz	Education & research dyspnoea	0	0	13,926
APM Juniors	Events	3,012	0	3,012
Total				144,260

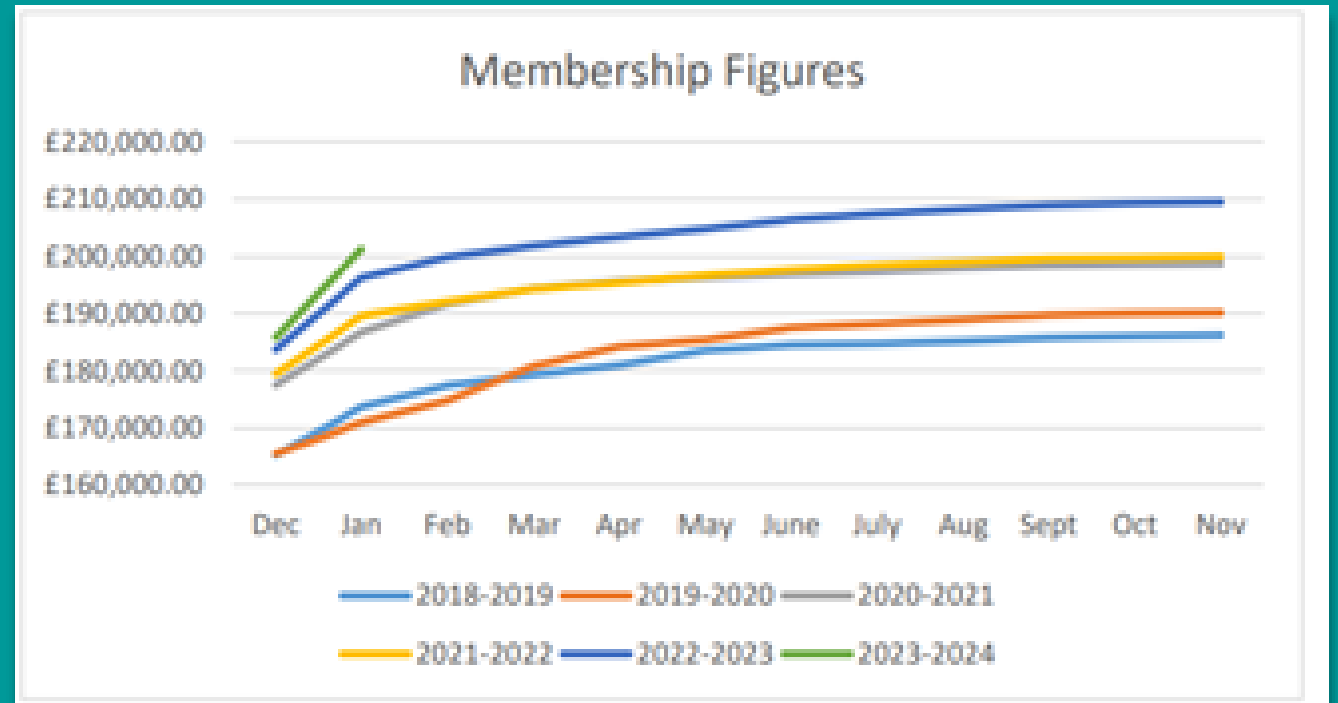
Unrestricted funds



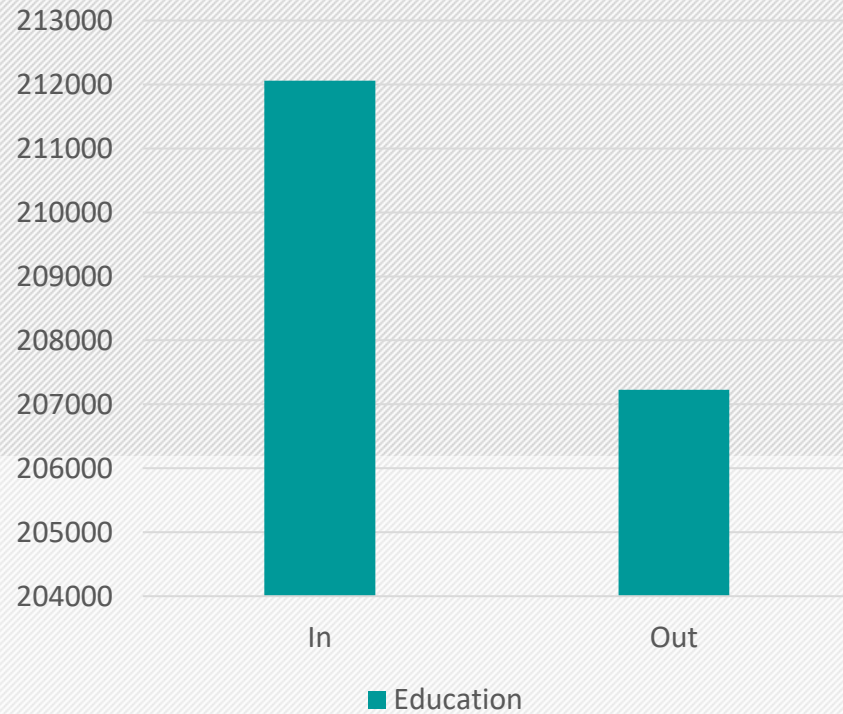
Charity Commission requires 6 months reserves.
= 6 months = £172,000

Membership

- Membership has increased year on year
- Supported by access to the PCF
- No increase in fees for several years
- To be reviewed next year



Education



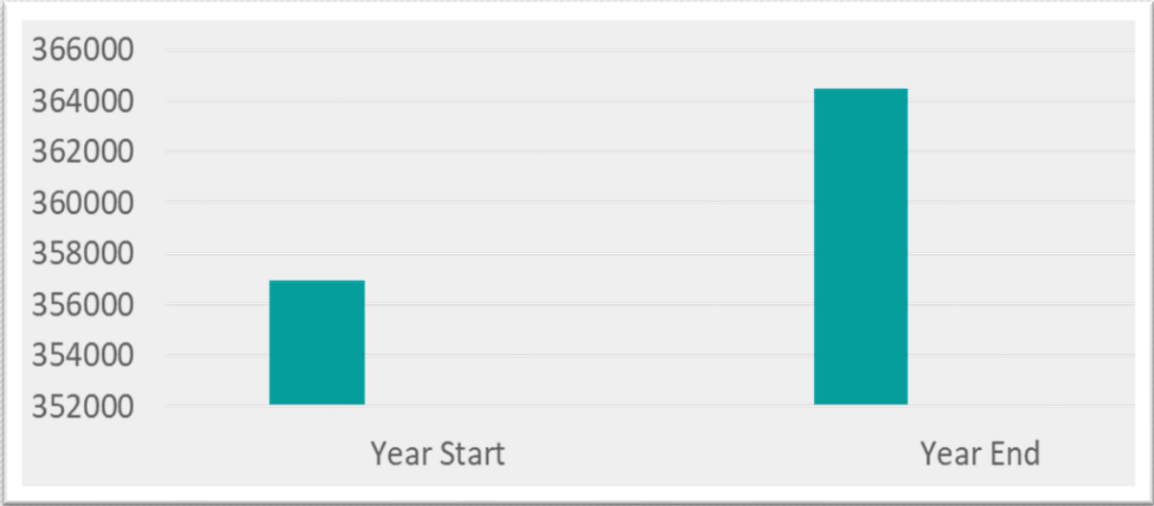
**Aim is to deliver quality education
& break even overall**

Restricted and Unrestricted funds

Restricted Funds

Fund name	What can it be spent on?	£ in	£ out	£ Balance
e-ELCA	E-learning	4,500	10,616	127,322
Abe Guz	Education & research	0	0	13,926
APM Juniors	Events	3,012	0	3,012
Total				144,260

Unrestricted funds



Charity Commission requires 6 months reserves.
= 6 months = £172,000

What else?

Investment

12 month contract for COO

Review processes

Implement change

Appointed Abe Guz Fellow and supervisor to collate dyspnoea resource

Endorsement

BedRace

New educational board game focussing on palliative and end of life care

As part of the APM endorsement, the APM receives 5% of profit for each game sold

£2.50

Reduction of loss & risk

Moved some money into different accounts

Ensured the companies demonstrate ethical banking

Aligns interest with inflation

Money is covered if unexpected crisis

Thank you and questions



Vote to Ratify APM accounts 2023

Dr Sarah Cox

After the AGM, members will receive a link to vote

Please can we have a Proposer:

Please can we have a Seconder:



Demitting Board/Committee Members

Dr Sarah Cox

APM Board

- Dr Alison Franks
- Dr Holly McGuigan

Juniors

- Dr Philippa McFarlane (Chair)
- Dr Isobel Morton
- Dr Hannah Rowley
- Dr Francis Jasiewicz

Trainees

- Dr Lucy Ison
- Dr Ying Ting Ta
- Dr Heledd Lewis
- Dr Lizzie Woods

Clinical Quality

- Dr Andrew Fletcher

SAS & Hospice Doctors

- Dr Helen Bonwick (As Chair)

Race Equity

- Dr Gurpreet Gupta
- Dr Sarika Hanchanale

Thank you for your expertise and hard work!



New APM Board Members

Dr Sarah Cox



Dr Natasha Lovell

After the AGM, members will receive a link to vote

Please can we have a Proposer:

Please can we have a Secunder:

Welcoming New Committee Members

Dr Sarah Cox

Trainees

- Dr Sarah Foot (Chair)
- Dr Erin Kadodwala (Chair)
- Dr Rachel Davies
- Dr Emily Holdsworth
- Dr Becky Ogundele

SAS & Hospice Doctors

- Dr Paul Selway (Co-Chair)

Race Equity

- Dr Bhajneek Grewal

Juniors

- Dr Angus Grant (Chair)
- Dr Chooi Shawn Loh
- Dr Thomas Lee
- Dr Yasmin Parkin
- Dr Alexander Fox

Education and Training

- Dr Jean Potter
- Dr Alice Pullinger



Opportunities to get more involved in the APM

Dr Sarah Cox

- Committees and SIFs (New SIFs – Clinical Academic Trainee and Public Health)
- Responding to consultations
- Invited Reviews
- Regional Specialty Advisors
 - Peninsula, East Midlands North
- MCDC



Any Other Business

Dr Sarah Cox

Questions?



Palliative Care Congress



World Wide Working

21 – 22 March 2024

Virtual Event Hosted by ICC Belfast

Register Today!



Close and Next AGM

Thank you!

- For attending the first virtual APM AGM
 - For being APM members
 - For your work in our specialty

It's your APM ... get involved and share your ideas!

Next AGM

To be held during PCC 2025

