



Tel: 01489 668332
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Nomination to the APM Trainees Committee: 2025 Regional Representative

Please return the nomination paper by email or post with a statement from the nominee of no more than 200 words describing her/himself. This will be sent out with the ballot paper.

Please obtain the signatures of one nominator and one seconder.

I wish to nominate		APM No.	
Address			

Nominated by		APM No.	
Signature		Date	
Address			

Seconded by		APM No.	
Signature		Date	
Address			

I confirm that I am willing to be nominated to the APM Trainees Committee. (Signed by Nominee)			
Signature		Date	
Email Address			

APM Trainees Committee

The APM trainees are looking for a Regional Rep Co-ordinator to join our committee. This is an opportunity to represent trainees nationally and develop management and leadership experience.

Please return your completed nomination form and personal statement to the APM Secretariat at office@compleat-online.co.uk and also if you would like further information.

About the Role – Regional Representative

This role is aimed at maintaining and strengthening communication between the Trainees' Committee and trainees nationally, via a network of regional APM trainee representatives.

Specific tasks:

Oversight of the regional representatives

- To maintain an up-to-date email list of regional representatives.
- Manage the transition of regional reps with welcome and thank you correspondence.
- Organise regional rep meetings three times a year.
- Share dates with the trainee chair or vice-chair to enable their attendance once or twice a year.

Link between the Trainee's Committee and national trainees

- To send out emails from the committee or emails approved by the committee to the regional representatives.
- To co-manage the APM trainees email account with the Communication Co-ordinator.
- To receive emails from trainees and regional representatives to pass on to the committee.
- To monitor that communications are being passed onto trainees within each regional group.
- Update regional representatives when trainee newsletter being distributed to enable them to highlight to their regions.
- Explore new ways to bridge communication between trainees and the APM trainee committee to enable the committee to be responsive to the needs of trainees.

Oversight of dual training curriculum issues alongside national SAC representatives:

- Identify specific issues with the new curriculum through engagement with regional reps and other stake holders.
- Help develop and share knowledge and solutions to new curriculum challenges.

Contributing to the wider work of the APM Trainees committee including:

- Attend trainees committee meetings (5-6 meetings per year)
- Preparation of communications report for trainees committee meetings, with updates on activities conducted/feedback from the regional representatives.
- Support the communications coordinator to take the minutes at the APM trainee committee meeting in their absence and distribute these within the week.
- Contribute to ensuring regular, timely announcements within the WhatsApp community group.